



***District Development Management Committee  
Wednesday, 8th February, 2017***

You are invited to attend the next meeting of **District Development Management Committee**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping  
on Wednesday, 8th February, 2017  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

Gary Woodhall  
(Governance Directorate)  
Tel: 01992 564470  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

**Members:**

Councillors B Sandler (Chairman), B Rolfe (Vice-Chairman), A Boyce, H Brady, R Butler, R Jennings, G Chambers, S Heap, S Jones, H Kauffman, J Knapman, S Kane, A Mitchell, C C Pond, and J M Whitehouse

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

**1. WEBCASTING INTRODUCTION**

1. This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking.

2. The Senior Democratic Services Officer will read the following announcement:

*"I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by third parties).*

*If you are seated in the lower public seating area then it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.*

*This may infringe your human and data protection rights and if you wish to avoid this*

*then you should move to the upper public gallery.*

*Could I please also remind Members to activate their microphones before speaking.”*

**2. ADVICE TO PUBLIC AND SPEAKERS AT COUNCIL PLANNING SUB-COMMITTEES (Pages 5 - 6)**

(Director of Governance) General advice to people attending the meeting is attached.

**3. APOLOGIES FOR ABSENCE**

(Director of Governance) To be announced at the meeting.

**4. SUBSTITUTE MEMBERS**

(Director of Governance) To report the appointment of any substitute members for the meeting in accordance with Council Rule S1 in the Constitution (Part 4 “The Rules” refers).

**5. DECLARATIONS OF INTEREST**

(Director of Governance) To declare interests in any item on the agenda.

**6. MINUTES (Pages 7 - 26)**

(Director of Governance) To confirm the minutes of the last meeting of the Committee held on 30 November 2016.

**7. EPF-2357/16 - ZINC ARTS, HIGH STREET, ONGAR (Pages 27 - 36)**

(Director of Governance) To consider the attached report for minor adaptations to be made to the two-storey accommodation block building, with each of the 25 rooms to be used for more general housing and be provided with a galley kitchenette (DEV-017-2016/17).

**8. EPF/2550/16 - 17 HEMNALL STREET, EPPING (Pages 37 - 46)**

(Director of Governance) To consider the attached report for the replacement of the existing bungalow with a new three storey block of five apartments, which would consist of 2 no. one-bed flats and 3 no. two-bed flats, and with three off-street parking spaces to the front and communal amenity space to the rear (DEV-018-2016/17).

**9. EPF/2573/16 - WOODINGS, GLOVERS LANE, HASTINGWOOD (Pages 47 - 54)**

(Director of Governance) To consider the attached report for the demolition of the front porch and west side extension, both late 20th Century editions with replacement front porch and garden room with minor internal alterations (DEV-019-2016/17).

**10. EPF/2583/16 - WOODINGS, GLOVERS LANE, HASTINGWOOD (LISTED BUILDING CONSENT) (Pages 55 - 60)**

(Director of Governance) To consider the attached report for Listed Building consent for the proposed demolition of the front porch and west side extension, both late 20th Century editions with replacement front porch and garden room with minor internal

alterations (DEV-020-2016/17).

**11. EPF3109/16 - 65 HIGH STREET, EPPING (Pages 61 - 66)**

(Director of Governance) To consider the attached report for advertisement consent for a proposed new fascia sign (DEV-021-2016/17).

**12. EPF/3145/16 - 331 HIGH STREET, EPPING (Pages 67 - 72)**

(Director of Governance) To consider the attached report for Grade II listed building consent to replace existing signage, replacing with signs of the same size and materials with changes to colour and type face including painting of pilasters (DEV-022-2016/17).

**13. ANY OTHER BUSINESS**

(Director of Governance) Section 100B(4)(b) of the Local Government Act 1972 requires that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

**14. EXCLUSION OF PUBLIC AND PRESS**

Exclusion

To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

<u>Agenda Item</u>	<u>Subject</u>	<u>Paragraph Number</u>
Nil	None	Nil

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Background Papers

Article 17 (Access to Information) of the Constitution defines background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information and in respect of executive reports, the advice of any political advisor.

The Council will make available for public inspection one copy of each of the documents on the list of background papers for four years after the date of the meeting. Inspection of background papers can be arranged by contacting either the Responsible Officer or the Democratic Services Officer for the particular item.